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Development of bachelor program in agroecology with dual education in Kazakhstan
AGROKAZ

STEERING COMMITTEE MEETING No 1 MINUTES OF THE MEETING

Location: KOSTANAY ENGINEERING AND ECONOMICS UNIVERSITY
NAMED AFTER M. DULATOV
Chernyshevsky st. 59, Kostanay
Time: March 15, 2023

Contact: Tatjana Brankov, University of Novi Sad, Serbia +381 641021696, tatjana.brankov@ef.uns.ac.rs

ATENDEES

Representatives of partner institutions:

1. University of Novi Sad
2. Kostanay Engineering and Economics University named after M. Dulatov
3. Kazakh National Agrarian University
4. Toraigyrov University
5. Dimokrito Panepistimio Thrakis
6. Sveuciliste Josipa Jurja Strossmayera, Osijek
7. Agricultural experimental station Zarechnoye
8. Kazakh research institute of plant protection and quarantine named after Zhazken Zhiyembayev

AGENDA

1. Establishment of Steering Committee and Local Committee
2. Discussion about the project direction – initiative of Viktor Kamkin, PSU
3. Action plan for the first year of the project realisation
4. Signing of Consortium agreement
5. Activity 6.1 Defining plan for project quality control and monitoring
6. Activity 7.1 Set-up dissemination and exploitation plan
7. Activity 4.2 Organization of study visits
8. Activity 2.4 Definition of learning outcomes and competencies
9. Activity 4.1 Preparation for purchase of equipment
10. Activity 1.4 Reporting
11. Discussion

REMARKS

1. Establishment of Steering Committee, Local Committee, and Quality Committee

Representatives of the partners in SC and LC

Steering Committee

University of Novi Sad	BE 001	UNS	Tatjana Brankov
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Kostanay Engineering and Economics University named after M. Dulatov	BE 002	KEnEU	Zhanat Jabassova
Kazakh National Agrarian University	BE 003	KazNAU	Abzal Abdramanov
Toraigyrov University	BE 004	PSU	Viktor Kamkin
Dimokrito Panepistimio Thrakis	BE 005	DUTH	Kostas Galanopoulos
Sveuciliste Josipa Jurja Strossmayera	BE 006	UNIOS	Tihana Sudaric
Agricultural experimental station Zarechnoye	BE 007	Zarechnoye	Saniya Tulkubayeva
Kazakh research institute of plant protection and quarantine named after Zhazken Zhiyembayev	BE 008	KRIPPQ	Alua Rysbekova

Local Committee

Kostanay Engineering and Economics University named after M. Dulatov	BE 002	KEnEU	Gainiya Yesseyeva
Kazakh National Agrarian University	BE 003	KazNAU	Yesbol Omirzhanov
Toraigyrov University	BE 004	PSU	Oksana Ermakova
Agricultural experimental station Zarechnoye	BE 007	Zarechnoye	Saniya Tulkubayeva
Kazakh research institute of plant protection and quarantine named after Zhazken Zhiyembayev	BE 008	KRIPPQ	Bakhytzhan Duissembekov

Quality Committee

University of Novi Sad	BE 001	UNS	Bojan Matkovski
Kostanay Engineering and Economics University named after M. Dulatov	BE 002	KEnEU	Saule Koblanova
Kazakh National Agrarian University	BE 003	KazNAU	Zhanar Kussainova
Toraigyrov University	BE 004	PSU	Nazymgul Mustafaeva
Dimokrito Panepistimio Thrakis	BE 005	DUTH	Spyridon D. Koutroubas
Sveuciliste Josipa Jurja Strossmayera	BE 006	UNIOS	Tihana Sudaric
Agricultural experimental station Zarechnoye	BE 007	Zarechnoye	Saniya Tulkubayeva



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Kazakh research institute of plant protection and quarantine named after Zhazken Zhiyembayev	BE 008	KRIPPQ	Alibek Uspanov
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2. Discussion about the project direction – initiative of Viktor Kamkin, PSU

All Kazakh University already has licence for Agriculture not Agronomy so they have decided to stay in the same path. Partners agreed that soil degradation and overgrazing land are the main problems in Kazakh agriculture, so it's important to have courses that directly consider these important issues. The deadline for the pilot version of the new programme proposal is end of July 2023.

3. Action plan for the first year of the project realisation.

The plan was presented by Prof. Brankov. The table presented at the meeting is complemented with previous conclusions from the meeting:

DELIVERABLES	Work package	Lead Beneficiary	Type	Diss level	Due date	Year
A five-day kick-off meeting	WP1	UNS		SEN	31 Mar 2023	1
Project management handbook	WP1	UNS	R	SEN	30 Apr 2023	1
Consortium agreement	WP1	UNS	R	SEN	31 Jul 2023	1
Partner Country Report	WP2	KEnEU	R	SEN	31 Jul 2023	1
Booklet about learning outcomes and competencies	WP2	KEnEU	R	PU	31 Jul 2023	1
Curricula report	WP3	KEnEU	R	PU	31 Dec 2023	1
Accredited laboratories	WP4	PSU	R	SEN	31 Aug 2023	1
Strategy for dissemination	WP7	DUTH	R	SEN	31 May 2023	1
Completed project website and social media profiles	WP7	DUTH	DEC	PU	31 Jul 2023	1
Quality Control and Monitoring Plan (mileston)	WP6	UNIOS			30 Apr 2023	1

4. Signing of Consortium Agreement

UNS has already prepared and sent Consortium agreements to all partners. After competition of the CA model, the beneficiaries will send it back to UNS for further processing by end of April 2023.

5. Activity 6.1 Defining plan for project quality control and monitoring

The Plan for quality control and monitoring will be made until 10 April 2023. UNIOS is the WP leader.

6. Activity 7.1 Set-up dissemination and exploitation plan

Set-up dissemination and exploitation plan will be made until April 16, 2023. DUTH is WP leader.



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- All partners must make the list of events where AGROKAZ project can be promoted in the following year. All lists must be sent to DUTH. Deadline is April 1, 2023.
- Website will be established by KenEU. It will be running fully when logo (and moto) is finished. Deadline for this action is April 1, 2023.
- Consortium will make profile on social networks: Facebook and LinkedIn (responsibility of KazNAU) and Instagram (PSU).
- All partners on their websites must have links towards AGROKAZ website with project logo and (if possible) short project description.
- English version of website must be fully developed as soon as possible.
- All partners are invited to give suggestions about project website and its elements.
- D&E plan must include definition of visual identity of the project.
- Logo will be finished by April 1, 2023.
- Moto will be finished by April 1, 2023.
- Coordinator advised all partners to contribute to dissemination activities by promoting AGROKAZ project everywhere. If someone of partners is promoting the project (at conferences, meetings, etc.), advise is to make a couple of pictures and short description of event and send it to DUTH for publication on the website and social networks.

7. Activity 4.2 Organization of study visits

- In order to slash a costs and to save time on travel, the general idea is to organize subsequent study visits. First study visit will be organized in Novi Sad. The proposed dates of visits are May 2024. Considering that the distance between Novi Sad and Osijek is less than 100 km, next study visit will be organized in Osijek, also in May. The consortium is waiting for confirmation of dates by hosting institutions (UNS and UNIOS).
- The final study visit will be organized in **Komotini**. The proposed dates of visit is during June 2024. The consortium is waiting for confirmation of dates by hosting institution (DUTH).
- Next meeting in Kazakhstan will be in Pavlodar, during April 2024. Exact dates will be decided in the next SC meeting.

8. Activity 2.4 Definition of learning outcomes and competencies

- Kazakh academic partners will make timeline regarding accreditation, starting from internal evaluation, Ministry expertise, registration into Ministry register, and accreditation of study program after one year of experiment. Consortium needs to know the length of every phase in order to plan project activities.
- Kazakh academic partners will make first draft version of curriculum (list of courses, ECTS points, topics on **every** course, etc.) with learning outcomes **by July 2023**. The copy of the curriculums and learning outcomes will be sent to coordinator. The first draft of curriculum will be starting point for discussion with industry representatives.
- Kazakh academic partners will organize meetings with their industry partners in order to discuss curriculum and learning outcomes. The meeting can be in different formats (focus groups, world cafe, etc.). After the meetings, Kazakh academic partners will submit reports to coordinator.

9. Activity 4.1 Preparation for purchase of equipment

Kazakh partners are aware of the complexity of the procedure for purchasing equipment but will do everything to speed up the process.

10. Activity 1.4 Reporting



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- KEEU will make the report about first meeting of the consortium in Kostanay.
- Coordinator will make minutes of the SC meeting and send it to all partners for their approval.

11. Discussion and closing of the kick off meeting. All information from the meeting will be uploaded at Teams group of the project, including pictures, attendance lists, presentations, draft versions of the document etc.

Prof. Dr Tatjana Brankov

Date of approval:

21.03.2023.